



ACCOMMODATION RESERVATION FORM FOR PARTICIPANTS OF
HORTI ASIA IN BANGKOK, 22 – 24 AUGUST 2018

Please complete this form in capital letters and send it by email or fax to: Reservation Department
Email: rsvns@citrus11sukhumvit.com, nipapat.s@compasshospitality.com | Tel: +66 (2) 302 3999 | Fax: +66 (2) 302 3998

The reservation is required to submit before **20 July 2018**. Past this date, room is subject to availability.

PERSONAL INFORMATION:

Family name:				First name:	MR. / MRS. / MS. / DR.		
Institution/Company:							
Address:			City:	Country:		Post code:	
Email:			Phone:			Fax:	

BOOKING INFORMATION:

Arrival date:		Departure date:	
Arrival flight number / time:		Departure flight number / time:	

Check-out time is 12:00 hrs. on day of departure. An additional 50% room rate will apply for late check-out during 12:01–18:00 hrs.

Late check-out after 18:01 hrs. will subject to 100% room rate.

ROOM RATES: Standard – Cozy (20 Sq. m – King / Twin bed)

Single occupancy (Baht 1,750 net / night*)	<input type="checkbox"/>	Twin/Double occupancy (Baht 2,050 net / night*)	<input type="checkbox"/>
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This is non-smoking hotel, but hotel has designated smoking area

For Twin/Double room booking, please indicate the name of the person you would like to share the room with: _____

* All room rates as listed above are net in Thai baht, inclusive of 10% service charge and 7% government tax.

Room benefits:

- Free Wi-Fi in room and available throughout hotel.
- Daily buffet breakfast at hotel restaurant.
- Daily BTS pass from 14 – 17 March 2017.
- Personal safe deposit box in room.
- Tea/coffee making facilities in room, replenished on daily basis.
- Free bottles of local drinking water in room daily.
- 20% discount on Food & Beverages.
- 15% discount on Laundry services.
- Free TUK TUK services to BTS Skytrain (Nana Station) and shopping area.

HOTEL TRANSPORTATION REQUEST:

<input type="checkbox"/>	Yes, I request transport from Airport to Hotel (Baht 1,200 net/car)	Flight Number: _____	Arrival Time: _____
<input type="checkbox"/>	Yes, I request transport from Hotel to Airport (Baht 1,200 net/car)	Flight Number: _____	Departure Time: _____

GUARANTEE ROOM RESERVATION:

Credit Card Type (Amex / Visa / Master Card): _____

Card Number: _____ Expiry Date: ____ / ____ / ____ (DD/MM/YYYY)

Name of Card Holder: _____

TERMS AND CONDITIONS:

Please be advised credit card imprint or cash deposit will be required upon check in as guarantee for expenses incurred with hotel.

Payment Policy: A full payment must be settled upon departure either cash or credit card. Credit card given above is only use for guarantee the booking. No charge will be made to the card unless in case of no show or cancellation made less than 7 days.

Cancellation Policy: Cancellation made less than 7 days prior to arrival, given credit card will be charged for two (2) nights per room.

No Show Policy : For every no show room, a one night room charge (and one way airport transfer fee, if booked) will apply to given credit card.

By signing, you confirm that you have read and accept the 'Terms and Conditions'

_____	_____
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Signature

Date